

Town of Estancia
Regular Meeting of the Board of Trustees
Monday, June 18, 2018 6:15 pm
Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Invocation and Pledge of Allegiance

The meeting was called to order at 6:15pm and Roll Call was taken:

Trustee Romero- Present
Trustee Sedillo- Excused absent
Trustee Chavez- Present
Trustee Hall-Present
Mayor Dial – Present

1.0 Approval/Disapproval of Agenda – Action Item

Clerk Michelle Jones asks if approve of Resolution 2018-13 Fireworks ban can be added to the agenda. The Board agrees to allow this as item # 9. **ACTION TAKEN:** Trustee hall made a motion to approve the agenda as amended above. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

2.0 Discussion/Approval of the June 4, 2018 Regular Meeting Minutes – Action Item

ACTION TAKEN: Trustee Chavez made a motion to approve the June 4, 2018 meeting minutes. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**

3.0 Discussion/Approval of June 18 , 2018 Bill List – Action Item

ACTION TAKEN: Trustee Chavez made a motion to approve the June 18, 2018 Bill List. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

No Public Comment

Old Business

4.0 Pool Open House- Discussion Only

Clerk Michelle Jones reminds all of the Open House Pool thank you party that Trustee Chavez suggested. The party will be held on Sunday, June 24th at 4:00 pm at the park. If anyone wants to donate to the party, they can give money to Trustee Chavez. **NO ACTION, DISCUSSION ONLY**

5.0 Fire Department Ambulance Inspection/PRC renewal- Roy Hubbard- Discussion and Possible Action

Mr. Hubbard addressed that Board. He said that his department had responded to 398 calls in the last calendar year; 97 calls were by ambulance. He said that the average billed amount for a transport to UNM Hospital is \$1056.24. If the 97 ambulance calls had been billed transports, the department could have made \$102,426.25. He said the total cost to get the ambulance up to compliance would be around \$2500.00. The Board told Mr. Hubbard to move forward with our PRC recertification and with whatever was needed for the ambulance. Mayor Dial said that the volunteers had a meeting and voted to nominate Chris Wolonsky as their new Volunteer Fire Chief. Mayor Dial said that he agreed with the nomination. Mayor Dial appointed Mr. Wolonsky as the Volunteer Fire Chief with the understanding that Mr. Wolonsky take a class to become a certified EMT. **ACTION TAKEN:** Trustee Hall made a motion to approve the appointment. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

6.0 Community Garden Program Resolution 2018-12 , Application, Policies and Procedures- Discussion and Possible Action -

Clerk Michelle Jones told the Board that she had contacted the City of Santa Fe to see how they handled community gardens because resident Julia Holmes had come to the Board with an idea to use a portion of Town property to start a community garden. Santa Fe has a well established community garden program. They sent her a copy of their community garden program resolution, application, policy and procedures. She told the Board that she had reviewed what Santa Fe sent and had pared it down to be more in line with Estancia. She sent the proposed resolution, etc. to the Town attorney for review. The Town attorney made a few revisions as well. She told the Board that she had asked the Town attorney if she felt these documents were necessary for Estancia and the Town attorney said yes.

Trustee Hall said that the documents were not necessary, that Ms. Holmes request had already been approved and that her request was not for a community garden. He said that these documents would be good if the request had been for a community garden. Ms. Jones disagreed. After much discussion, the Board took no action. Ms. Jones said she would keep the documents in case the discussion of trying to establish a community garden came up in the future. **NO ACTION**

New Business

7.0 Resolution 2018-11 Library Budget Transfer – Action Item

Clerk Michelle Jones explains that repairs were made to the Library that qualify for Williams funds. She asks for approval of Resolution 2018-11 will approves a transfer of funds from the Town's Wells Fargo Savings account, which is William fund dollars, to the General fund to reimburse for the repairs. **ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2018-11. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**

8.0 Discuss and Approve the Engineering Agreement from Dennis Engineering Company for the East Williams Avenue Drainage- 2018 – Action Item

Trustee Hall reminded the Board that he had met with representatives from Dennis Engineering to discuss a project in town; the area in front of the old Sturges Market. The intent of the project is to correct flooding in the area. After the meeting, Dennis Engineering provided the Town with a proposed Professional Services agreement which includes a Scope of Services, a project location map, a cost, etc. The Board discussed the agreement and the price and whether some of the work could be done by our own Public Works Department. It was decided that the Clerk's Office would invite a representative from Dennis Engineering to the next Board meeting to discuss the agreement further. **ACTION TAKEN:** Trustee Hall made a motion to postpone this item until the next meeting to allow for discussion with representatives from Dennis Engineering. Trustee Chavez seconded the motion. All in favor. **ITEM POSTPONED**

9.0 Approval of Resolution 2018-13A – Fireworks Ban- Action Item

Clerk Michelle Jones said that with the extreme drought conditions, it had been brought to her office's attention that a ban should be imposed. She presented the resolution and asked for approval. **ACTION TAKEN:** Trustee Romero made a motion to approve Resolution 2018-13A Fireworks Ban. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

10.0 Planning and Zoning Code Enforcement Clarification – Information Only

Clerk Michelle Jones said that the Town’s Planning and Zoning Officer Rose Romo had recently been asked about whether she could enforce the need for residents to apply for a permit for a project in a floodplain. Ms. Jones read a portion of Ordinance Administration from the State which says, among other things, the following:

The state grants communities the police powers to adopt, administer and enforce local codes and regulations, including floodplain regulations.

In general, the administrator is responsible for ensuring that development activities comply with the floodplain management regulations and other applicable codes and ordinances.

Often people do not realize that they need to apply for a permit for a project in the floodplain.

Ms. Jones said that this was for information only and no action was requested. **NO ACTION, INFORMATION ONLY**

11.0 Mayor/Council:

Trustee Hall commented about the streets in town and the odd East/West delineations. He was told that they were based off of HWY 41. There was discussion about the many odd street addresses.

Trustee Chavez asked if there were any activities scheduled for the 4th of July. There are not. She mentioned the need to discuss Old Timer’s Day. It will be on the next agenda.

Trustee Sedillo-absent.

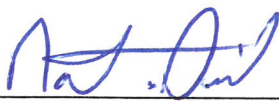
Trustee Romero said he was so happy about the pool and how well everything was running there.

Mayor Dial asked if anyone had a diagram for the electricity lines at the pool. There was some question about some of the exterior lights.

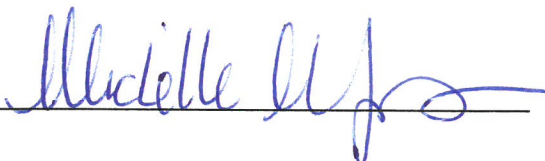
Adjournment

Trustee Hall made a motion to adjourn the meeting. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 7:38 pm.

Approved: 

Date: 7/2/18

Attest: 

Date: 7/2/18